

**Fairways of Sherrill Park  
HOA Board Meeting  
March 14, 2013**

**Location:** 2805 Wyndham Ln.

**Directors Present:** Sandy Lauder, Michael Krantz, Daniel Bally, Sue Harris, Lynne Schuster, and Travis Phemister

**Directors Absent:** Raj Tripathi

**Committees Present:** John Fritsche, Diane Lauder

**Officer Present:** Charisse Phemister

**Call to Order:** Sandy Lauder called to the meeting to order at **7:01 P.M.**

The minutes of the February 14<sup>th</sup> meeting was approved

Sue Harris made a motion to approve the minutes, Travis Phemister seconded the motion, and the motion carried.

**Presentations:**

***Rotary Club-*** Flag program- Russell Verney

The Rotary Club is a Community Service Organization. They raise money through the flag program, and every dollar raised goes to the Boy Scouts and Girl Scouts and other charities. The Rotary Club will install the tubes in the ground for residents who elect to participate in the program for only \$40 per year. The Boy Scouts and Girl Scouts handle putting the flags out and picking them up for the following days: Memorial Day, July 4<sup>th</sup>, Flag Day, Labor Day, and Veterans Day.

Move to do a Flag Program was approved

Sue Harris made a motion to approve the flags, Lynne Schuster seconded the motion, and the motion was carried.

The motion made was not specific to the Rotary Club, although the majority of the board who voted did so with the Rotary Club in mind. It was brought up later that there was another option for a flag program; however the consensus was that the board would still like to move forward with the Rotary Club's program. Emails will be sent out by Diane Lauder, and information will be put on the HOA website by John Fritsche to notify residents of the program.

***Attorney-*** Charles Spencer

Mr. Spencer has been practicing in the area for about 40 years and is very familiar with the legal practice of neighborhood associations. Charles Spencer came in for a simple meet and greet so he could be considered if the HOA chooses to seek legal help elsewhere in the future and answered several legal questions regarding our current activities..

Following the attorney presentation, Sandy requested that he continue to be the contact for current attorney Jack Manning and Michael be the contact for prospective attorney Charles Spencer.

**Treasurer's Report:** Daniel Balley

David reported that the HOA has a balance of \$140,000, and that our projected cash balance for December 31, 2013 is \$86,596. There are 45 homeowners who have not paid their dues, which will be considered late starting tomorrow, March 15, 2013.

**Grounds Report:** Raj Tripathi (Absent – Sandy Lauder reporting in place of Raj)

Sandy reported that Manders will trim the trees on other side of the alley barrier walls (on Renner and Jupiter) as well as the flowers at the monument signs where light has not been shining through. It was reported that the main island on Wyndham just South of Whitney is having issues keeping ground cover alive and solutions are being looked into. Manders will be asked to keep track of trash they are picking up in the common areas so that the HOA can be informed of any reoccurring issue areas. It is being considered to have permanent trash bins installed at the common areas that Manders can maintain.

**ACC Report:** Sue Harris

Applications were approved for:

3104 Wren – A flagstone patio and walkway with lights were installed

3211 Westgate – The enclosure of the backyard fence with a motorized gate

There has been a problem concerning a home on Wren that has been brought to the HOA's attention.

Move to temporarily adjourn to closed session failed.

Michael Krantz made a motion to temporarily adjourn to closed session to discuss the issue, there was no second to his motion, and the meeting was kept open.

Sandy stated that the common area next to the home has a swing attached to a tree, installed by the resident, and this could be a major issue if a child falls off the swing. There was also an issue brought up of trash and glass containers being left in the driveway overnight which is visible from other homes and common areas. This raises concern because if the wind blows the debris into the common areas or if any of the glass containers break. A letter will be issued by Sue Harris from the Architectural Control Committee to address these concerns.

**Activities:** Travis Phemister

Travis said that the Easter Egg Hunt will occur as planned, that the final arrangements are being made for supplies, and signs will go out one week before the event. There will be support by both Sam's Club and Sente Mortgage for the event. Diane Lauder will send out emails to inform residents, and information will be posted on the HOA website by John Fritsche.

**Committee Reports:**

***Communications-*** Diane Lauder

Diane has been in contact with David Morgan, but the last information she received was that they are looking at contractors. Diane, as well as 8 residents went to City Council to express

concerns. After the meeting, Dan Johnson (City Manager) stated that we would be kept informed. Orange plastic fencing has been attached to the most dangerous parts of the fence in the common areas.

\*Note- Orange Fencing is available on request. Residents should e-mail Diane if they need any of this orange fencing.

**Web-** John Fritsche

The website is still running fine and received 571 visits during February. John has received the occasional log-in requests, and he received a good response from residents from the Voting Online Questionnaire that was e-mailed out.

### **Old Business:**

Michael brought up the Upkeep Initiative and suggested that template letters need to be drafted so they can be approved and later issued. Details from the HOA covenants were discussed to support future requests as well.

Fencing- Michael is looking into fencing vendors that would offer discounted rates for the residents. A disclaimer will be provided to the residents that these vendors would not be an HOA recommendation, nor would it be a restriction that residents could only use those vendors.

Parking- Michael will start sending letters to residents asking them to park in their garage or driveway, and requesting they not park directly across from another car on street when parking on the street is necessary. Sandy Lauder suggested that letters should be sent out only if a complaint has been made, and Travis Phemister suggested that the focus should be for beautification, safety, and courtesy for visitors and guests.

### **New Business:**

Michael suggested the HOA change insurance agencies at time of renewal from the Allied Agency to the Ron Patterson Agency.

Move to make a change in insurance agencies at time of renewal failed.

Michael Krantz made a motion that the HOA should make a change at the time of renewal from the Allied Agency to the Ron Patterson Agency, there was no second, and the motion failed.

Consensus- The board doesn't know enough about the situation and can't make an educated guess. Michael will gather information before the next meeting to present during Old Business.

A discussion began on capital improvements, and it was determined they were items to bring up at the Planning Committee to be scheduled soon. A notice will be sent out before the Planning Committee Meeting so that residents will be able to attend to voice opinions/concerns/questions on the topics.

### **Adjourn:**

Michael Krantz made a motion to adjourn the meeting, it was seconded by Travis Phemister, the motion was carried, and the meeting adjourned at **9:38 P.M.**

### **Summary:**

- The minutes of the February 14<sup>th</sup> meeting was approved
- Move to do a Flag Program was approved
- Move to do to temporarily adjourn to closed session failed
- Move to make a change in insurance agencies at time of renewal failed

**Action Items:**

- A letter will be issued by Sue Harris from the Architectural Control Committee to address the concerns with the house on Wren.
- Michael will put some information together concerning the insurance agencies before the next meeting to present during Old Business.
- Michael will schedule a Planning Committee Meeting to discuss capital improvements.
- Emails will be sent out by Diane Lauder, and information will be put on the HOA website by John Fritsche to notify residents of the flag program as well as the Easter Egg Hunt.
- Raj, or someone acting in place of Raj, will contact Manders to have them monitor the common areas for trash and report back to the board.

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**Sandy Lauder – President**                      **Date**

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**Charisse Phemister – Secretary**                      **Date**